

## Privacy Policy

### **Introduction**

This privacy policy sets out how Storm Rhino Publishing uses and protects any information that you give us when you use our website. This also covers information processed as part of a publication contract.

Storm Rhino Publishing is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

Storm Rhino Publishing may change this policy from time to time. You should check this policy to ensure that you are happy with any changes. This policy is effective from 25th May 2018.

### **What we collect**

We may collect the following information:

- Name
- Postal address
- Email address
- Confirmation of age as over 18 (for publication contracts only)
- Your preferred payment method (for royalty payments as part of publication contracts only)

### **What we do with the information we gather**

We require this information to be able to:

- Fulfil orders you have made (physical books)
- Fulfil services you have paid for (non-physical services)
- Fulfil publication obligations as per a publication contract

### **Security**

Storm Rhino Publishing are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place measures to safeguard your information to the best of our ability.

### **Links to other websites**

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.



## Controlling your personal information

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so.

In the case of publication contracts, your name will be shared with the Nielsen database as it will be attributed to an ISBN number citing you as author of the work that is being published. Your name will also be used and cited as the author via any other sales channels that are being utilised at the time of or during your publication period. No other identifying data is shared as part of the publication process or any other process.

You may request details of the personal information which we hold about you under the **General Data Protection Regulation (GDPR)** (Regulation (EU) 2016/679). If you would like a copy of the information held on you please email [stormrhinopublishing@outlook.com](mailto:stormrhinopublishing@outlook.com) or you can write to the registered business address.

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible. We will promptly correct any information found to be incorrect.

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